UNOH UNIVERSITY OF NORTHWESTERN OHIO

Request to Amend or Reject Loan

This form should be completed by students who do not want to accept their full ***Federal Direct Student Loan*** offer OR by students who require an amendment to the value of the loan or loan period of a ***Private Education Loan***. This form should also be completed by parent borrowers who require a requested loan amount or an amendment to the value of a ***PLUS loan*** or ***PLUS loan period***.

Name (Please Print):_____ Student ID #:_____

Please check only one Academic Year below

❑ 25/26
June Session **2025** to May Session **2026**
Summer Quarter **2025** to Spring Quarter **2026**

❑ 26/27
June Session **2026** to May Session **2027**
Summer Quarter **2026** to Spring Quarter **2027**

1. Loan Type: ❑ **Subsidized** ❑ **Unsubsidized** ❑ **PLUS** ❑ **Private**

2. I Request To:

❑Reject the indicated loan (no acceptance)
❑Cancel the indicated loan
❑Reduce the indicated loan* See below
❑Reinstate the indicated loan* See below
❑Request PLUS Amount* See below
❑Request Private Loan Period Update** See below

*If you are requesting your loan to be reduced, reinstated, or need to request an initial PLUS Loan value please enter the amount you are requesting below and select if the amount is to be applied per term or for the academic year. **Please note, Federal Student and Parent Loans must be allocated evenly over the loan period.**

$_____ Per (Check One) ❑ Session or Quarter
OR for the ❑ Academic Year

**If you are requesting a Private Loan period change from your application, please enter the start and end date of your requested loan period. Loan Period Start Date _____ Loan Period End Date _____

3. Select the terms for which you are requesting a change below:

College of Technologies:
❑ June ❑ August ❑ October ❑ November
❑ January ❑ February ❑ March ❑ May

College of Business:
❑ Summer ❑ Fall ❑ Winter ❑ Spring

❑ I understand that by requesting my loan be cancelled or reduced, I am responsible for contacting the Business Office to set up a satisfactory payment arrangement if there is any balance that may be owed.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____
(PARENT BORROWER SIGNATURE REQUIRED FOR A REQUEST TO CHANGE A PARENT PLUS LOAN)

Return this form by:
Document Upload: my.unoh.edu → Financial Aid Dashboard → Upload Documents
Mail: The University of Northwestern Ohio, Office of Financial Aid, 1441 N. Cable Rd., Lima, OH 45805
FAX: 419-998-3191