



MEDICAL ASSISTANT TECHNOLOGY

Medical office personnel with business backgrounds have many opportunities. Entering students must have proof of immunizations on file with the University Registrar. The sequence of major offerings begins fall quarter only.

MISSION STATEMENT:

To be an excellent institution to attract, excite, and nurture Medical Assistant students and to prepare them with exceptional skills in the health care field.

Curriculum: 108 Credit Hours

Length: 6 Quarters

Technical and Basic Requirements:

79 Credit Hours

BU120 Introduction to Business/3
KY146 Keyboarding I/5
MA121 Principles of Management/5
MH169 Business Math/5
MO140 Human Anatomy, Pathophysiology, and Terminology I/3
MO141 Medical Law and Ethics/2
MO142 Human Anatomy, Pathophysiology, and Terminology II/3
MO143 Understanding Health Insurance/2
MO144 Pharmacology for Medical Assisting I/3
MO145 Human Anatomy, Pathophysiology, and Terminology III/3
MO146 Pharmacology for Medical Assisting II/3
MO164 Clinical I/2
MO165 Clinical II/2
MO167 Clinical III/4
MO250 Human Anatomy, Pathophysiology, and Terminology IV/3
MO269 Clinical IV/4
MO272 Coding I/3
MO273 Coding II/3
MO277 Administrative Skills for the Medical Assistant/4
MO285 Medical Assisting Externship I/1
MO286 Medical Assisting Externship II/1
MO287 Medical Assisting Externship III/1
OP130 Medical Accounting Software/2
OP149 Records Management/3
OP252 Machine Transcription/3
OP255 Medical Machine Transcription/3
WP138 Introduction to Word Processing Applications/3

General Education Requirements:

27 Credit Hours

CO179 Introduction to Human Communication/3
EC215 Macroeconomics/3
EN180 Composition I/5
EN200 Advanced Composition/5
PS274 The American Political Scene/3
PY177 Introduction to Psychology/3
SO220 Cultural Diversity in the United States/3
UN070 Success Strategies/1
UN292 Portfolio Capstone/1

General Education Electives:

2 Credit Hours

Choose courses not required for the program from Art, Communication, English, History, Philosophy, Popular Culture, Psychology, Religion, Science, Sociology, Spanish, University Survey, or Women's Studies.