

# ASSOCIATE OF APPLIED BUSINESS DEGREE

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## MEDICAL ASSISTANT TECHNOLOGY

Medical office personnel with business backgrounds have many opportunities. Entering students must have proof of immunizations on file with the University Registrar. The sequence of major offerings begins fall quarter only.

Students in the Medical Assisting Program are required to undergo a criminal background check and provide proof of certain required immunizations prior to entering the externship phase of the program.

### MISSION STATEMENT:

To prepare competent, entry-level medical assistants in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains.

### 108 Credit Hours

#### Technical and Basic Requirements:

##### 73 Credit Hours

BU120 Introduction to Business/3  
HIT203 Coding I/5  
HIT208 Coding II/5  
KY146 Keyboarding I/5  
MO133 Administrative Skills for the Medical Assistant/3  
MO134 Human Anatomy, Pathophysiology, and Terminology I/3  
MO139 Basic Pharmacology/3  
MO142 Human Anatomy, Pathophysiology, and Terminology II/3  
MO145 Human Anatomy, Pathophysiology, and Terminology III/3  
MO152 Medical Accounting Software/3  
MO156 Clinical I/5  
MO157 Understanding Health Insurance/3  
MO230 Medical Law and Ethics/3  
MO235 Clinical II/5  
MO244 Advanced Pharmacology/5  
MO250 Human Anatomy, Pathophysiology, and Terminology IV/3  
MO258 Healthcare in the Community/3  
MO288 Medical Assisting Externship I/2  
MO291 Medical Assisting Externship II/2  
MO292 Medical Capstone/3  
WP138 Introduction to Word Processing Applications/3

#### General Education Requirements:

##### 32 Credit Hours

CO179 Introduction to Human Communication/3  
EN180 Composition I/5  
EN200 Composition II/5  
MH190 Algebra/5  
PY177 Introduction to Psychology/3  
OR  
SO186 Sociology/3  
SC200 Principles of Ecology/3  
UN110 First-Year Experience/2  
UN220 Introduction to Diversity Issues/3  
Any 100- or 200-level AR, EN, HI, RE, or SP course/3

#### General Education Electives:

##### 3 Credit Hours

Choose 100- or 200-level courses from the general education subject categories, which may include Art (AR), English (EN), History (HI), Math (MH), Political Science (PS), Psychology (PY), Religion (RE), Sociology (SO), Spanish (SP), or University Survey (UN).

Note: Elective courses can apply to only one degree level. The same course cannot be re-used to satisfy the elective requirements at the Associate's Degree level and again at the Bachelor's Degree level.